

LANGLEY BURRELL WITHOUT PARISH COUNCIL

Information to be provided by applicants for a CIL grant from Langley Burrell Without Parish Council (11.07.2022)

Applications should provide the information set out below including use of the same numbering.

Section 1 Information about the applicant

1. Who are you (your organisation)?
2. Provide a copy of your constitution/articles of association if any.
3. Provide a copy of the annual accounts for the last financial year, if any.
4. Provide full contact details include name, address, phone number(s), email for your lead contact for this application.
5. If you have a website, please provide the website address.
6. Provide your bank details and bank statements for last three months, if any.

Please provide evidence that your organisation has put in place arrangements for the successful delivery of the scheme.

Section 2 The scheme

1. Applicants should provide details of the scheme and how it came about.
2. Please set out the benefits of your proposal under the following heads:
 - a. Benefits to residents of Langley Burrell Without Parish.
 - b. Benefits to the wider public.
3. CIL Regulations state that Parish Council CIL funds must be used ***‘to support the development of the local area by funding***

(a) the provision, improvement, replacement, operation or maintenance of infrastructure*; or

(b) anything else that is concerned with addressing the demands that development places on an area’

**** “infrastructure” includes, roads and other transport facilities, flood defences, schools and other educational facilities, hospitals, health/medical facilities and social care, cultural, sporting and recreational facilities and open spaces, including play areas, parks and green spaces, district heating schemes, affordable housing and other community safety facilities. CIL can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure, if that is necessary to support development.***

Please set out how your scheme satisfies these requirements.

4. What evidence do you have of a need or demand for the scheme?
5. Please provide details of any conditions on which the scheme is contingent (e.g. planning permission).

Greater weight will be given to proposals that provide strong evidence for the claimed benefits.

Section 3 Costs

1. Please provide details of the total cost of the scheme (inc VAT) including information about how the cost has been derived (e.g. firm quotations).
2. What are the key uncertainties regarding the costs, if any?
3. Are you registered for VAT and will you be able to recover VAT.
4. Applicants should set out how the scheme will be managed on an ongoing basis.
5. Applicants should set out any recurring costs and commitments of the scheme (e.g. maintenance). They should demonstrate how recurring costs will be funded and ongoing commitments will be delivered.

Notes:

- Greater weight will be given to proposals that provide hard evidence to support the claimed costs.
- Greater weight will be given to applications that provide firm evidence that the scheme will be able to recover recurring costs.
- The Parish Council reserves the right to withdraw its funding offer if the cost exceeds the stated amount by more than [5% or £200 whichever is the lesser].

Section 4 Funding

1. What proportion of the total cost of the scheme are you seeking from the Parish Council's CIL fund?
2. If the answer to 1 is less than 100%, please state the sources of other contributions together with the respective amounts. Provide evidence of this third party support.
3. What are the timing requirements for receipt of funds from the Parish Council?

Notes:

- The Parish Council reserves the right to withdraw its funding offer if the stated level of support from third party contributors does not materialise or is not made up from elsewhere.

Section 5 Delivery

1. Please state how the delivery of the scheme will be managed.

Additional information

Please provide any other information which you believe would help us assess your application.

Disbursement The Parish Council reserves the right to set out conditions for the disbursement of funds (e.g. evidence of impending spend).

Post project review It is a condition of funding that the applicant provides an assessment after 1, 2 and 5 years of the outturn benefits against projections.

The Parish Council Allocation Process

Categories Applications for funding will be considered as soon as possible under the following categories:

1. Large grants [more than £1000.00]
2. Small grants [less than £1000.00]

Assessment Applications will be evaluated by an assessment Group of the Parish Council and recommendations of the assessment Group will normally be subject to ratification by the Full Council at the next scheduled Full Council Meeting. The Council has agreed that if a significant delay in ratification may undermine the progress of any project then the Clerk of the Council has delegated authority to issue a decision, subject to consultation and majority agreement of Council Members.

Greater weight is likely to be given to applications that can demonstrate third party funding even if not a requirement for Parish Council CIL funding. In some cases, the Parish Council may require applicants to secure funding from third parties. The amount of third-party funding required may vary between projects.

Amounts per tranche

The amount of funding available per tranche will not exceed the balance of funds held in the Parish Council CIL grant account. The Parish Council reserves the right not to allocate the full tranche in the event that it considers that there are insufficient good quality schemes.